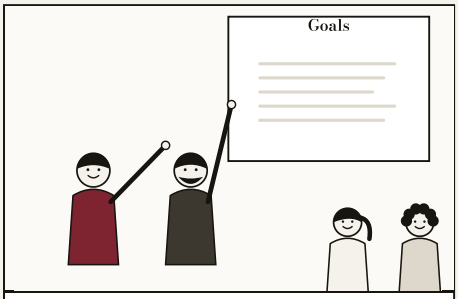
PLANNING IN 11 PANELS

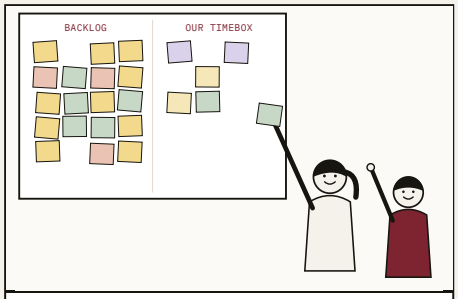
Planning day

Facilitator Fred's guide to planning

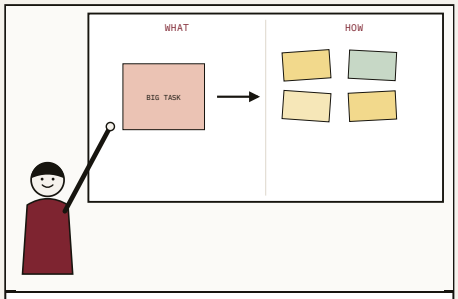
Volume 1 · v2.0
One timebox
One shared plan



01 Fred sets the stage for Mo, the product owner or manager, to share his proposed goals for the timebox.



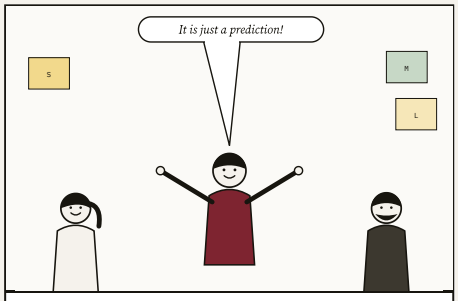
02 Fred encourages the team to choose their tasks, ensuring engagement and ownership.



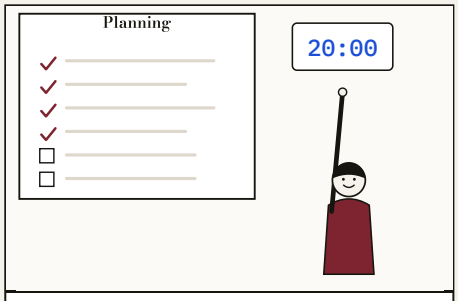
03 Breaking down big tasks into manageable steps simplifies the planning process.



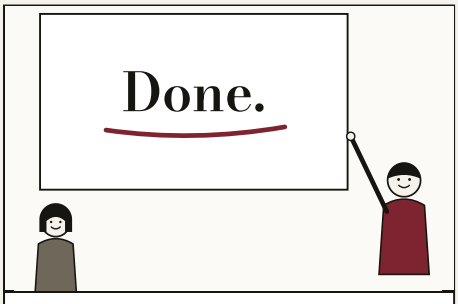
04 Fred emphasises the importance of documenting just enough detail to start.



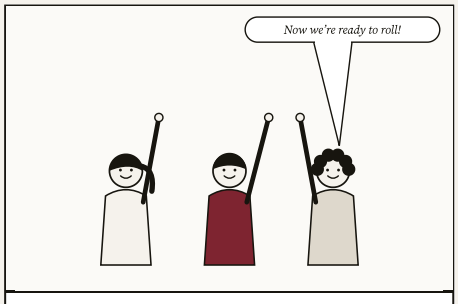
05 Creating a safe space for questions and honest estimates fosters collaboration.



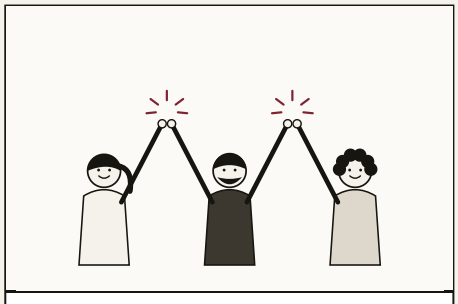
06 Fred keeps the team on track with time management, ensuring all objectives of the planning meeting are covered.



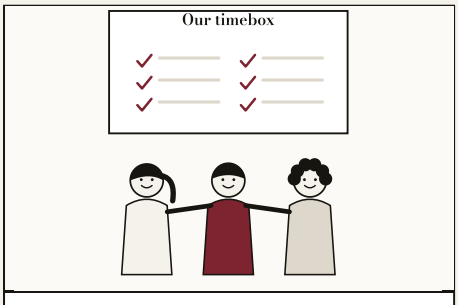
07 Agreeing on a clear definition of done paves the way for a smoother timebox.



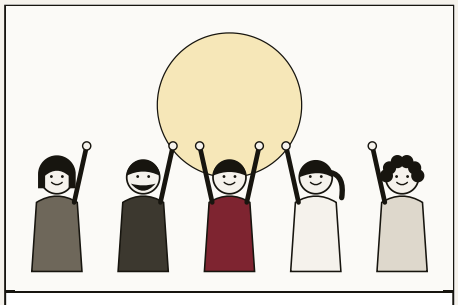
08 "Got it, Fred! Now we're ready to roll!"



09 "High five, team!"



10 United by success, the dynamic team were ready to tackle the timebox ahead!



11 They weren't just a team; they were invincible.

FROM THE GUIDE

Good planning requires good preparation.

The planning guide and the script that go with this story are at kubairshirazee.com/agile-sprint-planning-guide

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